
Section • American Water Works Association

Scholarship Program

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1. Introduction

This document summarizes the scholarship program for Western Canada Section of American Water Works Association (WCS AWWA).

The document is organized as follows:

- Section 1: Introduction
- Section 2: Definitions
- Section 3: Notices
- Section 4: List of Scholarships, Grants and Bursaries

2. Definitions

Term	Definition
Accredited Institution	Included on the Government of Canada's <i>List of Certified Institutions</i>
AWWA	American Water Works Association
Institution	University, college or technical school
Integrated Water	AWWA believes in Total Water Solutions: an integrated view for addressing water quality and availability challenges that focuses on the effective and efficient management of all waters, and where they intersect with drinking water. The integrated water industry consists of source water protection, membrane process and technology, distribution system water quality, wastewater, potable reuse, sustainability, emergency preparedness, and innovation, and encompasses all staff that support the industry
Recipient	The successful applicant, chosen by the Selection Committee to receive a scholarship, grant or bursary
Section	See WCS AWWA
Selection Committee	The WCS AWWA Past Chair, Trustees, Young Professionals Committee Chair, Director, and a Member-at-Large
WCS AWWA	Western Canada Section American Water Works Association
WCW	Western Canada Water

3. Notices

- The availability and monetary value of all scholarships, grants and bursaries are subject to change.
- WCS AWWA reserves the right to change or discontinue the listed grant, scholarship or bursary information and/or value without notice.
- All scholarship values are in Canadian dollars.
- Selection will be based on the principle of open and equal opportunity and carried out by the WCS AWWA Selection Committee.
- WCS AWWA may choose to not award a scholarship if the selection committee determines that no appropriate candidates have applied.
- The Selection Committee may, at its discretion, choose not to award a bursary or grant to an applicant.
- Acceptance of scholarship/grant/bursary constitutes permission to use recipient's name, photograph, and scholarship story for purpose of promotion.

- Where possible, and upon written request from the recipient, disbursement of the funds will be made directly by the Section to the financial office of recipient’s institution.
- If the applicant is unable to successfully complete the conditions of the program, the funds will not be awarded.
- AWWA and WCS AWWA recognize the role of diversity as being essential to the growth, structure, and continued success of any organization. As such, WCS AWWA encourages applicants of diverse backgrounds to apply to our scholarship program.

3.1 Submissions

- The deadline will be the next business day if a deadline date falls on a weekend, civic holiday, or statutory holiday in Alberta, Canada.
- All applications must be submitted electronically by the deadline indicated. An acknowledgment email will be sent within 5 business days of receipt.
- Supporting documents must be submitted in PDF format.
- Where transcripts are required, the recipient must submit an official transcript within one month of notice of award.
- The recipient must submit a photograph within one month of notice of award.
- Should insufficient or no acceptable submissions be received by the deadline, the Selection Committee may, at its discretion, choose to accept and review for consideration submissions received after the stated deadline date.

4. List of Scholarships

There are six distinct types of scholarships offered by WCS AWWA:

- A student merit scholarship, based on performance and an interest in the integrated water industry;
- A student scholarship to help improve diversity in the integrated water industry;
- A student bursary targeting generational interest in the integrated water industry;
- A grant to allow members to pursue professional development programs;
- A grant to allow community groups to promote the integrated water industry; and
- A grant specifically for operator members for training and education.

These scholarships are summarized below and detailed in the sections that follow.

Section	Name	Amount	Number
4.1	Merit Scholarship	\$1,500	5
4.2	Diversity in Water Scholarship	\$1,500	1
4.3	Legacy Member Bursary	\$500	4
4.4	Member Grant	\$3,000	Varies
4.5	Water Campaign Grant	\$1,500	Varies
4.6	Water Operator Continuing Education Fund	\$500	3

4.1 Merit Scholarship

4.1.1 Summary

This scholarship rewards student members for excellence in studies in an integrated water industry related field at an accredited institution.

4.1.2 Criteria

Eligibility

- Applicant must reside within the geographical boundaries covered by the Section, which includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut.
- Applicant must have clear academic standing.
- Applicant must be enrolled in the 2nd, 3rd, or 4th and/or graduating year of their program.
- Preference will be given to existing members.
- Preference will be given to an applicant with a demonstrated interest in and/or previous experience working in the integrated water industry.

Scholarship Amount (per Recipient)

- \$1,500
- One year of AWWA Student Membership

Maximum Number of Scholarships

- 5 (annually)

Conditions

- There will be one scholarship per province, one scholarship shared between territories, and one scholarship available to the next strongest applicant.
- The recipient must attend one local WCS AWWA event. The recipient is exempted from this requirement if there are no local events.
- The scholarship is annual and non-renewable.

4.1.3 Deadline

- July 1 (annually)

4.1.4 Application

Materials and Evaluation Criteria

- A written statement (500 words maximum) explaining their interest, knowledge and future goals in the integrated water industry (50%);
- An unofficial transcript completed to date (20%);
- Applicable work experience and extracurricular activities (15%);
- A description/list of planned future studies (10%); and
- A short biography and contact information, including name, phone number, and mailing and email addresses (5%).
- A minimum 60% score is required to be considered for the scholarship.

Form

- Refer to Attachment 1.

4.1.5 Payment Schedule

The scholarship will be awarded in two equal payments as follows:

- The first installment of \$750 will be made upon receipt of the photograph and official transcript.
- The second installment of \$750 will be made upon successful completion of the first semester, and attendance at a local WCS AWWA event.

4.2 Diversity in Water Scholarship

4.2.1 Summary

This scholarship targets traditionally underrepresented groups including women, visible minorities, students with disabilities and Indigenous Peoples enrolled full-time in an integrated water industry related program at an accredited institution. The intent is to encourage members of these groups to pursue a career in the integrated water industry, and to become leaders in these fields.

4.2.2 Criteria

Eligibility

- Applicant must identify as female, a visible minority, student with disability, and/or aboriginal student.
- Applicant must reside and be enrolled in a program at an accredited institution within the geographical boundaries covered by the Section (Alberta, Manitoba, Northwest Territories, Nunavut, or Saskatchewan).
- Applicant must have clear academic standing.
- Applicant must be enrolled in the 2nd, 3rd, or 4th and/or graduating year of their program.
- Applicant must not have received this award previously.
- Preference will be given to existing members.
- Preference will be given to an applicant with a demonstrated interest in and/or previous experience working in the integrated water industry.

Scholarship Amount (per Recipient)

- \$1,500
- One year of AWWA Student Membership
- WCW Conference registration

Maximum Number of Bursaries

- 1 (annually)

Conditions

- The recipient must attend one local WCS AWWA event. The recipient is exempted from this requirement if there are no local events.
- The scholarship is annual and non-renewable.

4.2.3 Deadline

- July 1 (annually)

4.2.4 Application

Materials and Evaluation Criteria

- A written statement (500 words maximum) explaining how these funds will help them achieve success at their institution, and detailing their interest, knowledge and future goals in the integrated water industry (60%);
- An unofficial transcript completed to date (20%);
- Applicable work experience and extracurricular activities (15%); and
- A short biography and contact information, including name, phone number, and mailing and email addresses (5%).
- A minimum 60% score is required to be considered for the scholarship.

Form

- Refer to Attachment 2.

4.2.5 Payment Schedule

The scholarship will be awarded in two equal payments as follows:

- The first installment of \$750 will be made upon receipt of the photograph and official transcript.
- The second installment of \$750 will be made upon successful completion of the first semester, and attendance at a local WCS AWWA event.

4.3 Legacy Member Bursary**4.3.1 Summary**

This bursary targets the immediate family of [individual members](#), who are enrolled in an accredited institution. The bursary will be randomly drawn at the WCS AWWA breakfast/lunch at the WCW Conference using applications received by the deadline each year.

4.3.2 Criteria**Eligibility**

- Applicant must be sponsored by an [individual member](#) of WCS AWWA
 - Self-sponsorship is acceptable if the applicant is a member
- Applicant must be a spouse, child, legal ward of a member, or a member of AWWA.
- The parent, spouse, legal guardian or member must reside within the geographical boundaries covered by the Section, which includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut.
- The parent, legal guardian or member must have been a WCS AWWA member for at least five full calendar years before the year of application.
- Applicant must reside and be enrolled in a program at an accredited institution

Bursary Amount (per Recipient)

- \$500

Maximum Number of Bursaries

- 4 (annually)

Conditions

- There will be one bursary awarded per province, and one bursary shared between territories.
- There is no geographic restriction on the institution to be attended.
- The bursary draw is random and final.

- The bursary is annual and non-renewable.

4.3.3 Deadline

- July 1 (annually)

4.3.4 Application

Materials

- A short biography and contact information, including name, phone number, and mailing and email addresses;
- Proof of enrollment in an institution; and
- Name, membership number, relationship to, and signature of sponsor.

Form

Refer to Attachment 3.

4.3.5 Payment Schedule

The bursary will be awarded within 30 business days of receipt of the photograph.

4.4 Member Grant

4.4.1 Summary

This grant is provided to members for enrollment/registration in a qualifying educational professional development program and for associated expenses.

4.4.2 Criteria

Eligibility

- Applicant must be an [individual member](#) of American Water Works Association.
- Preference will be given to active volunteers of WCS AWWA.
- Applicant must have volunteered for at least one WCS AWWA activity.
- Applicant must reside within the geographical boundaries covered by the Section, which includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut.

Grant Amount

- \$3,000
 - Maximum of \$1,500 per grant

Maximum Number of Grants

- The number will vary based on the number of applicants.

Conditions

- There will be an annual maximum of one bursary per province/territory.
- The Selection Committee will determine the bursary amount based on the request received from the member, up to a maximum of \$1,500.
- No member shall receive the grant more than once every three years.
- No member shall receive the grant more than twice in a lifetime.
- The recipient must volunteer at one local WCS AWWA event. The recipient is exempted from this requirement if there are no local events.

- The recipient must complete a member profile for inclusion in the Western Canada Water magazine. The recipient is exempted from this requirement if they have already been profiled in the Western Canada Water magazine.
- The recipient must submit a summary report upon completion of the professional development program.
- Funding can be used for certification, technical school program, professional training program, books and manuals, and integrated water related conferences.

4.4.3 Deadline

- July 1 (annually)

4.4.4 Application

Materials and Evaluation Criteria

- A written statement (200 words maximum) explaining how the use of these funds will relate to their development within the integrated water industry (40%);
- A list of applicable volunteer experience with WCS AWWA and/or AWWA (30%);
- A budget detailing where the requested funds will be allocated (20%); and
- A short biography and contact information, including name, phone number, and mailing and email addresses (10%).

Form

- Refer to Attachment 4.

4.4.5 Payment Schedule

- Up to 50% of the awarded grant will be reimbursed upon presentation of eligible receipts. The remaining 50% will be reimbursed upon submission of the member profile and summary report.
- Items related to books, manuals, conferences, professional development courses, and other eligible expenses will be reimbursed to recipient upon presentation of eligible receipts according to the aforementioned condition.

4.5 Water Campaign Grant

4.5.1 Summary

This grant is provided to community groups (cadets, guides, youth groups, school classes, etc.) to develop and organize a community educational and/or environmental campaign related to an integrated water topic.

4.5.2 Criteria

Eligibility

- Applicant must be an approved representative of the community group.
- The community group must operate within the geographical boundaries covered by the Section, which includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut.

Grant Amount

- \$1,500
 - Maximum of \$1,000 per grant

Maximum Number of Grants

- 2 (annually)

Conditions

- There will be an annual maximum of one grant per province/territory.
- The Selection Committee will determine the grant amount based on the request received from the group, up to a maximum of \$1,000.
- The recipient must acknowledge and advertise WCS AWWA during the campaign. This will include using the Section's logo on materials and banners at and when advertising the event.
- WCS AWWA will provide technical resources to assist the community group upon request and based on availability. This may include industry related materials and water professionals as presenters.

4.5.3 Deadline

None. An application will be reviewed upon receipt until the grant amount has been expended. The grant amount will reset on July 1.

4.5.4 Application**Materials and Evaluation Criteria**

- A written statement (200 words maximum) describing the campaign and its relevance to the integrated water industry, and explaining how the use of these funds would benefit the community group;
- A budget detailing where the requested funds will be allocated; and
- The official name of the community group, a short description of the community group, and contact information (including an approved contact's name, phone number, and mailing and email address).

Form

- Refer to Attachment 5.

4.5.5 Payment Schedule

- 50% of the awarded grant will be released upon selection. The remaining 50% will be released upon completion of the campaign.

4.6 Water Operator Continuing Education Fund**4.6.1 Summary**

The Water Operator Continuing Education Fund is supported by AWWA's The Water Equation Campaign and WCS AWWA. The fund supports water and wastewater operators with continuing education, certification, training, and conference attendance.

4.6.2 Criteria**Eligibility**

- Applicant must be a current water or wastewater operator or seeking to enter the water operator profession.
- Applicant must be pursuing an Operator Certification, two or four-year degree or diploma related to the water operator profession, or individual professional development.

- Applicant must reside or work within the geographical boundaries covered by the Section, which includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut.

Scholarship Amount (per Recipient)

- \$500
- One year of AWWA Operator membership

Maximum Number of Scholarships

- 3 (annually)

Conditions

- Funding can be used for certification, two-year water related associate degree, technical school program, professional training program, books and manuals, and operator related conferences.

4.6.3 Deadline

- July 1 (annually)

4.6.4 Application

Materials

- A short biography and contact information, including name, phone number, and mailing and email addresses.
- A written statement (200 words maximum) explaining how the funds will be used.

Form

- <http://www.wcsawwa.net/index.php/learn-and-network/awwa-operator-scholarship/>

4.6.5 Payment Schedule

- Items related to books, manuals, conferences, professional development courses, and other eligible expenses will be reimbursed to recipient upon presentation of eligible receipts.