

Section • American Water Works Association

Scholarship Program

1. Introduction

This document summarizes the scholarship program for Western Canada Section of American Water Works Association (WCS AWWA).

The document is organized as follows:

- Section 1: Introduction
- Section 2: Definitions
- Section 3: Notices
- Section 4: List of Scholarships, Grants and Bursaries

2. Definitions

Term	Definition
Accredited Institution	Included on the Government of Canada's <i>List of Certified Institutions</i>
AWWA	American Water Works Association
Institution	University, college or technical school
Integrated Water	AWWA believes in Total Water Solutions: an integrated view for addressing water quality and availability challenges that focuses on the effective and efficient management of all waters, and where they intersect with drinking water. The integrated water industry consists of source water protection, membrane process and technology, distribution system water quality, wastewater, potable reuse, sustainability, emergency preparedness, and innovation, and encompasses all staff that support the industry
Recipient	The successful applicant, chosen by the Selection Committee to receive a scholarship, grant or bursary
Section	See WCS AWWA
Selection Committee	The WCS AWWA Past Chair, Trustees, Young Professionals Committee Chair, Director, and a Member-at-Large

WCS AWWA Western Canada Section American Water Works Association

WCW Western Canada Water

3. Notices

- The availability and monetary value of all scholarships, grants and bursaries are subject to change.
- WCS AWWA reserves the right to change or discontinue the listed grant, scholarship or bursary information and/or value without notice.
- All scholarship values are in Canadian dollars.
- Selection will be based on the principle of open and equal opportunity and carried out by the WCS AWWA Selection Committee.
- WCS AWWA may choose to not award a scholarship if the selection committee determines that no appropriate candidates have applied.
- The Selection Committee may, at its discretion, choose not to award a bursary or grant to an applicant.
- Acceptance of scholarship/grant/bursary constitutes permission to use recipient's name, photograph, and scholarship story for purpose of promotion.
- Where possible, and upon written request from the recipient, disbursement of the funds will be made directly by the Section to the financial office of recipient's institution.
- If the applicant is unable to successfully complete the conditions of the program, the funds will not be awarded.
- AWWA and WCS AWWA recognize the role of diversity as being essential to the growth, structure, and continued success of any organization. As such, WCS AWWA encourages applicants of diverse backgrounds to apply to our scholarship program.

3.1 Submissions

- The deadline will be the next business day if a deadline date falls on a weekend, civic holiday, or statutory holiday in Alberta, Canada.
- All applications must be submitted electronically by the deadline indicated. An acknowledgment email will be sent within 5 business days of receipt.
- Supporting documents must be submitted in PDF format.
- Where transcripts are required, the recipient must submit an official transcript within one month of notice of award.
- The recipient must submit a photograph within one month of notice of award.
- Should insufficient or no acceptable submissions be received by the deadline, the Selection Committee may, at its discretion, choose to accept and review for consideration submissions received after the stated deadline date.

1.1 Water Campaign Grant

1.1.1 Summary

This grant is provided to community groups (cadets, guides, youth groups, school classes, etc.) to develop and organize a community educational and/or environmental campaign related to an integrated water topic.

1.1.2 Criteria

Eligibility

- Applicant must be an approved representative of the community group.
- The community group must operate within the geographical boundaries covered by the Section, which includes Alberta, Saskatchewan, Manitoba, the Northwest Territories and Nunavut.

Grant Amount

- \$1,500
 - Maximum of \$1,000 per grant

Maximum Number of Grants

- 2 (annually)

Conditions

- There will be an annual maximum of one grant per province/territory.
- The Selection Committee will determine the grant amount based on the request received from the group, up to a maximum of \$1,000.
- The recipient must acknowledge and advertise WCS AWWA during the campaign. This will include using the Section's logo on materials and banners at and when advertising the event.
- WCS AWWA will provide technical resources to assist the community group upon request and based on availability. This may include industry related materials and water professionals as presenters.

1.1.3 Deadline

None. An application will be reviewed upon receipt until the grant amount has been expended. The grant amount will reset on July 1.

1.1.4 Application

Materials and Evaluation Criteria

- A written statement (200 words maximum) describing the campaign and its relevance to the integrated water industry, and explaining how the use of these funds would benefit the community group;
- A budget detailing where the requested funds will be allocated; and
- The official name of the community group, a short description of the community group, and contact information (including an approved contact's name, phone number, and mailing and email address).
- Refer to Attachment 5.

1.1.5 Payment Schedule

- 50% of the awarded grant will be released upon selection. The remaining 50% will be released upon completion of the campaign.